

SALIDA SCHOOL DISTRICT R-32-J

BOARD OF EDUCATION

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VACANCY NOTICE

<u>Date:</u>	November 28, 2018
<u>Position:</u>	Special Education Paraprofessional – Salida Middle School
<u>Compensation:</u>	\$14.00 Minimum hourly wage plus benefits
<u>Status:</u>	Non-Exempt
<u>Procedure for application:</u>	Send application and resume to: Salida School District Central Administration Office 349 East 9 th Street Salida, CO 81201
<u>Closing date of application:</u>	December 6, 2018
<u>Beginning date of employment:</u>	January 7, 2019

General description:

Works directly with special education students with cognitive, physical, academic and/or behavioral concerns

Works with special education teacher and general education teacher to help modify curriculum and subject materials for students

Assists with small group or individual instruction

Maintain strict privacy and confidentiality

Be flexible and compassionate in dealing with students, teachers and with the community.

Applicants should have effective “people skills.”

Supervisor and Evaluator:	Special Education Teacher, Principal
Work Days:	152
Compensation:	\$14 per hour
Status:	Non-Exempt

General responsibilities:

- Understands basic information about different types of disabilities
- Understands basic information about childhood development for the ages/grade levels assigned
- Assists in implementing student individual education plans under the guidance of the teacher/case manager/therapist
- Able to understand and assist with math instruction at the grade levels assigned
- Able to understand and assist with literacy instruction at the grade levels assigned
- Able to utilize effective behavioral strategies
- Is aware of and understands the medical needs of students
- Able to use de-escalation skills when needed
- Assists with accommodations and modifications as needed

- Participates in data collection as needed
- Stays current on professional knowledge and technical skills through training opportunities and through supervision
- Develops and maintains rapport and effective relationships with students
- Develops and maintains rapport and effective relationships with adults
- Maintains confidentiality at all times
- Be able to work successfully with a team
- Work effectively and create a positive rapport with students, staff, administration, parents and community members.

Preferred experience knowledge/ability:

Selected applicant must verify past experience, AA degree preferred.

Experience using technology to support instruction

Physical demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand; use hands to manipulate or feel objects, tools, or controls; and reach with hands and arms. The employee frequently is required to talk or hear. The employee is occasionally required to walk, stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. However, while lifting amounts above 25 pounds a partner must be used. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and depth perception.

The Salida School District does not unlawfully discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, age, or disability in hiring for any position. No smoking or tobacco use is allowed on school property or in school vehicles. Employment shall be subject to approval by the District Board of Education. Selected applicant must comply with the District's Drug-Free Work Place Policy. Selected applicant must agree to fingerprint and background check conducted by CBI. Pre-employment physical may be required and will be provided by the district to selected applicant. May require flexible hours